

PROVISION NO. 192

Sections 990 and 920.20.70 of the King County Charter require modification of procedures in the past utilized in relation to planning. Realizing that the implementation of these procedures will require extensive review of the King County Zoning Code and other existing Resolutions as well as State law, the Environmental Planning Committee of the King County Council has developed the following outline of policy and procedure to serve as a guide to the Council's intention in the drafting of the required Ordinances.

The accomplishment and implementation of the environmental planning program for King County shall be considered as two distinct operations.

I. Planning Policy and Plans; concerned with the comprehensive plans, local area plans and special plans.

II. Plan implementation; concerned with zoning administration, subdivision, capital improvements, etc.

The above programs shall be accomplished as follows:

I. Planning Policy and Comprehensive Plans. There shall be established a "King County Environmental Development Commission" comprised of twelve (12) members-at-large holding no other salaried position in county government, and the members of the King County Council Environmental Planning Committee. The Chairman shall be designated by the County Executive from the members-at-large. The term of office of the commission members-at-large shall be two (2) years; however, six of the initial appointees shall be appointed for a one (1) year term. Members shall be subject to termination of their terms of office by a majority vote of the King County Council.

The following officials, or their designated representatives shall comprise a Resource Panel to meet with and to aid and

1 advise the King County Development Commission:

- 2 a. County Executive
- 3 b. Director of Planning Department
- 4 c. Zoning and Subdivision Officer
- 5 d. Director of Park Department
- 6 e. Director of Public Works Department
- 7 f. Chief Clerk of Boundary Review Board
- 8 g. Superintendent of Public Instruction
- 9 h. County Assessor

10 The Development Commission shall be responsible for:

11 a. Advising the Council and Executive regarding  
 12 the adoption and modification of the Comprehensive Plan Ordinance  
 13 for the present and future development of the County.

14 b. Advising the Council and Executive regarding  
 15 comprehensive land use policy, e.g., the consideration of overall  
 16 zoning matters, initiated by the Planning Department and expressed  
 17 in area zoning maps for districts of the county.

18 c. The study of, advice on and coordination of,  
 19 special plans or programs such as highways, schools, parks, solid  
 20 waste disposal, utilities and local community plans.

21 d. Planning for capital improvements.

22 The Development Commission shall establish its own Rules  
 23 of Procedure and shall have the assistance of the Department of  
 24 Planning and its staff counsel at all times. The Development Com-  
 25 mission shall establish permanent citizens' advisory committees to  
 26 investigate particular areas of responsibility and such committees  
 27 shall include representation from citizens' groups and governmental  
 28 entities affected. Each committee shall be chaired by a member of  
 29 the commission appointed to that chairmanship.

30 The Development Commission shall conduct such studies,  
 31 conferences, meetings and hearings as it deems necessary and shall  
 32 recommend to the Council modifications and improvements to the com-

1 comprehensive plan and policy and, more specifically, adjustments to  
2 the comprehensive zoning plans at least every two (2) years.

3 Nothing in this section shall be construed to mean that Exec-  
4 utive or Legislative power, authority and responsibility is deleg-  
5 ated or diminished by creation of the Commission and committees  
6 created herein.

7 II. Plan Implementation (Zoning Administration)

8 a. The County Council may, by ordinance, amend cur-  
9 rent land use regulations. Such revision shall be known as re-  
10 zoning.

11 b. Rezoning shall be initiated by application to  
12 the Planning Department which may specify the form and procedure  
13 for application.

14 c. Upon receiving an application for rezoning, the  
15 Planning Department will give written notice thereof to all property  
16 owners of record within three hundred (300) feet and will cause  
17 three (3) notices to be posted on the subject property. The notices  
18 shall describe the type of rezoning requested and shall contain the  
19 date, time and place for interested parties to discuss the proposal  
20 with the Planning Department. Said date shall be not less than  
21 seven (7) days after the date of publication and/or posting.

22 d. Pursuant to above notice, the Planning Depart-  
23 ment will conduct a conference in the district from which the re-  
24 quest was received at least one (1) week prior to the scheduled  
25 date of Council hearing. The conference shall be for the purpose  
26 of informing interested parties of the nature and purpose of the  
27 requested rezone and to allow the Planning Department to become  
28 aware of the attitudes and opinions of the community relative to  
29 the proposal. The Planning Department shall not reach final con-  
30 clusions nor make final recommendations prior to this conference.

31 e. After the conference, the Planning Department  
32 shall prepare a report summarizing the factors involved in the pro-

1 posed rezone, including the elements discussed at the conference,  
2 and shall contain the Department's recommendations. The report  
3 shall be transmitted to the Clerk of the Council together with an  
4 implementary Ordinance. The report shall be received by the Clerk  
5 of the Council at least seven (7) days prior to the scheduled hear-  
6 ing and shall be distributed to those applicants who so indicated  
7 at the conference by the Planning Department.

8 f. The county council shall appoint a zoning and  
9 subdivision officer to serve for a term which shall expire on June  
10 1, 1971, and on June 1 of every fourth year thereafter. The zoning  
11 and subdivision officer, as holder of the delegated legislative  
12 power conferred on him in this title, shall be appointed solely  
13 with regard to his qualifications for the duties of his office and  
14 shall have such training or experience as will qualify him to con-  
15 duct quasi-judicial hearings on zoning matters and to discharge the  
16 other functions conferred upon him, and shall hold no other appoint-  
17 ive or elective public office or position in the county government  
18 except as provided herein. For budgetary and other administrative  
19 purposes, the zoning and subdivision officer shall be treated as  
20 an officer of the county government within the county council. The  
21 zoning and subdivision officer may be removed from office at any  
22 time by the affirmative vote of not less than six (6) members of the  
23 county council.

24 g. All applications for rezone will be heard in  
25 behalf of the council by the zoning and subdivision officer. Within  
26 five (5) days of the conclusion of a hearing, the zoning and sub-  
27 division officer will render a written decision regarding the re-  
28 quest and will file his decision, together with an implementary  
29 ordinance if required, with the Clerk of the Council. The Clerk  
30 will place the proposed ordinance on the agenda of the next council  
31 meeting on second reading for final action. The acknowledgement of  
32 decisions recommending denial will be accomplished by motion of the

1 Council.

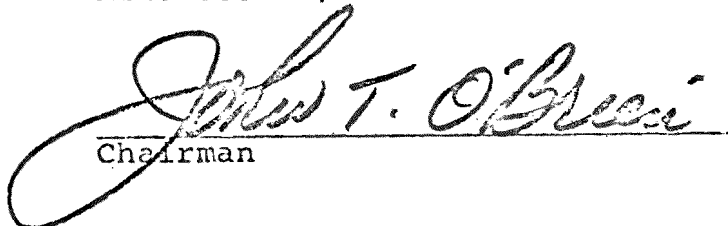
2 h. Any person feeling that the decision of the  
3 zoning and subdivision officer is based on errors of procedure or  
4 fact may make written request for review by the zoning and subdiv-  
5 ision officer. This request shall state the errors contended and  
6 the zoning and subdivision officer may determine from a review of  
7 the record whether a rehearing is necessary. After this review,  
8 and rehearing if one is conducted, the zoning and subdivision of-  
9 ficer may issue a revised decision.

10 i. Within twenty (20) days after action by the  
11 County Council, said action may be appealed to the Superior Court  
12 of the State of Washington.

13  
14 This outline shall serve to indicate the Council's intentions  
15 in the drafting of ordinances required to implement the above-  
16 stated goals.

17 MOTION PASSED this 25<sup>th</sup> day of \_\_\_\_\_, 1969.

18 KING COUNTY COUNCIL  
19 KING COUNTY, WASHINGTON

20   
21 Chairman

22 ATTEST:

23  
24   
25 Clerk of the Council  
26 ACTING